**Veterinary Technician III Standard Job Description**

**Classification Title:** Veterinary Technician III

**FLSA Exemption Status:** Non-Exempt

**Pay Grade:** 9

**Minimum Pay:**

|  |  |
| --- | --- |
| Location | Minimum Pay |
| Bryan / College Station \* | $21.33 |
|  Galveston / Houston | $24.23  |

**\***TAMU locations not listed will follow the Bryan/College Station rate.

**Job Description Summary:**

The Veterinary Technician III, under general supervision, provides for and supervises care and treatment of animals admitted to the Veterinary Medical Teaching Hospital. Provides assistance to the professional staff, instructs veterinary students and subordinate staff in clinical techniques, and oversees the maintenance of the physical area within the Veterinary Medical Teaching Hospital.

**Essential Duties and Tasks:**

**35% Clinical Support and Patient Care**

* Assists in patient medical evaluations.
* Provides clinical support to staff in the delivery and instruction of primary and intensive care, diagnostic services, and zoonotic disease control.
* Administers patient medications and treatments as directed.
* Performs or assists with the collection and submission of patients’ blood, urine, and tissues.
* Performs critical and intensive nursing care or life-sustaining emergency care as needed.

**20% Staff Training and Supervision**

* May assume intermediate supervisory authority for and train subordinate staff.
* Instructs and supervises students and staff in proper clinical techniques to support patient care.
* Provides mentorship and guidance to less experienced staff and students.
* Assists in job performance evaluations for assigned staff.

**10% Equipment Maintenance and Inventory Control**

* Maintains accountability for inventory control of capital equipment within the service area.
* Assumes responsibility for performing regularly scheduled preventative maintenance checks on equipment.
* Cleans and repackages items for sterilization specific to the service area.

**10% Research and Data Management**

* Assists in clinical research efforts, including record keeping and data management.
* Participates in clinical and basic research programs as needed.
* Assists with writing animal use protocols and ensuring adherence to protocols.

**5% Administrative Duties**

* Documents all client communication in electronic medical records.
* Enters charges for services and materials rendered.
* Maintains complete and accurate medical records, ensuring all appropriate fees are captured.

**20% Duty Title (for the department's use)**

* Remaining Percentage Can Be Determined by Department to Meet Business Needs or Can Be Incorporated into Percentages Above.

**Required Education and Experience:**

* Associate degree in veterinary technology, biomedical science, animal science, a related area, or equivalent combination of education and experience.
* Four years of technical experience in veterinary medicine.

**Required Licenses and Certifications:**

* None

**Required Knowledge, Skills, and Abilities:**

* Basic computer skills
* Demonstrates knowledge of medical math
* Able to appropriately handle and restrain feline and canine patients with methods that are both fear free and/or feline friendly.
* Ability to communicate professionally, effectively, and positively with all individuals in a veterinary medical teaching hospital setting.
* Ability to plan and organize effectively.
* Ability to multitask and work cooperatively with others.

**Machines and Equipment:**

* Fluid infusion pumps & syringe pumps: 4 hours
* Oxygen equipment & anesthetic machines: 2 hours
* Laboratory equipment (NOVA, centrifuge, etc.): 4 hours
* Monitoring equipment (ECG, Doppler, etc.): 4 hours Computer: 4 hours
* Resuscitation equipment: 4 hours
* Stat lab equipment trouble shooting and maintenance: 2 hours

**Physical Requirements:**

* Ability to lift and move heavy objects.
* No inhibiting allergies to animals, hay, or dust.

**Other Requirements and Factors:**

* This position is security sensitive.
* This position requires compliance with state and federal laws/codes and Texas A&M University System/TAMU regulations and procedures.
* Works to cover shifts, or take emergency call, on evenings, weekends, and holidays as required.

**Is this role ORP Eligible? If so, it needs to meet the criteria on the** [**Rules and Regulations of the Texas Higher Education Coordinating Board**](https://reportcenter.highered.texas.gov/reports/data/user-friendly-version-of-ch-25/)**.**

[ ]  **Yes**

[x]  **No**

**Does this classification have the ability to work from an alternative work location?**

[ ]  **Yes**

[x]  **No**